

**MINUTES OF MEETING OF BOARD OF SCHOOL TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A Special Session of the Clay Community Schools Board of Trustees was held in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Monday, July 29, 2024. Ryan Keller, Michael Shaw, Charley Jackson, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Cheryl Schopmeyer were present.

I. Call to Order

The special session meeting was called to order at 6:30 p.m. by Board President Tom Reberger.

II. Patron Comments

There were no patron comments.

III. Personnel

A. LEAVES OF ABSENCE

- | | |
|------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |

B. RETIREMENTS

- | | | |
|--|------|--------------------|
| 1. Certified | | |
| a. English Teacher (end of the 24-25 year) | NHS | Marvin Brent Roark |
| 2. Non-Certified | None | |
| 3. Place on Retirement Index | | |
| a. Longevity Stipend | None | |
| b. Longevity Stipend | None | |

C. RESIGNATIONS

- | | | |
|---|-------|-----------------|
| 1. Certified | | |
| a. English Teacher (7/9/24) | NCMS | Amy Schorr |
| b. English/Math Lab Teacher (7/15/24) | NCMS | Jean Harris |
| c. Assistant Band Director (7/22/24) | NHS | Spencer Chapman |
| 2. Non-Certified | | |
| a. Substitute Bus Driver | Trans | Timothy Slater |
| b. Instructional Assistant | MES | Chelsea Dighton |
| c. Bus Aide | Trans | Glen Steuerwald |
| d. Custodian 210-day (7/17/24) | VBE | Terry Siples |
| e. Instructional Assistant/Office Secretary | NHS | Tessa Stearley |
| f. Instructional Assistant | VBE | Markie Hofmann |
| 3. ECA Resignations | None | |
| 4. ECA Lay Coaches | None | |

D. TRANSFERS

- | | | |
|--|-----|--------------|
| 1. Certified | | |
| a. Special Education Teacher (ESE/MES) | SES | Sarah DeLong |
| 2. Non-Certified | | |

a. Instructional Assistant (NCMS)	SES	Tina Hill
b. Custodian 185-day (FPE)	JTE	Steve Gilbert
c. IA (MES) to 185-day custodian	NHS	Chelsea Dighton
d. Custodian 185-day (JTE)	NHS	Rod Howald
e. Custodian 185-day (JTE)	NHS	Nancy Howald

E. EMPLOYMENT

1. Certified

a. Elementary Teacher (2 nd Grade)	VBE	Allison Pell
b. Spanish Teacher	CCHS	Breanna Singleton
c. 7 th Grade Social Studies Teacher	NCMS	Ian Steiner
d. Special Education Teacher	NCMS	Broc Leslie

2. Non-Certified

a. Bus Driver	Trans	Glen Steuerwald
b. Custodian (185-day/evening)	FPE	Elizabeth Snavelly
c. Custodian (260-day/day-shift)	NHS	Morgan Brewer
d. Instructional Assistant (29 hr)	JTE	Tiffany Braswell
e. Food Services (5 hr cook)	NCMS	Leslie Douglas
f. Food Services (5 hr cook)	NCMS	Beverly McIntire
g. Food Services (5 hr cook)	FPE	Kenzie Miller
h. Food Services (6.5 hr cook)	MES	Kayla Laughead
i. Food Services (5.5 cook)	NHS	Terri Myers
j. Food Services (4.5 hr cook)	NHS	Debra Maesch
k. Instructional Assistant (29 hr)	NCMS	Samantha Dowell
l. Instructional Assistant (29 hr)	CCHS	Joanna Vaught
m. Parent Liaison (29 hr)	MES	Megan Wright
n. Instructional Assistant (29 hr)	CCHS	Heather Culler

F. EXTRA-CURRICULAR

1. Certified

a. Math Department Chair	NCMS	Leslee McDonald
b. MS Cheer Coach	NCMS	Courtney Wise

2. Non-Certified

None

3. Lay Coach

a. 8 th Grade Volleyball Coach	NCMS	Alisha Osborn
b. 7 th Grade Volleyball Coach	NCMS	Stacy Dotson
c. MS Cross Country Coach	NCMS	Sam Brown
d. 8 th Grade Asst. Football Coach	NCMS	Dillon White
e. 7 th Grade Co-Head Coach (50%)	NCMS	Jarrod Sampson
f. 7 th Grade Co-Asst. Coach (50%)	NCMS	Dakota Mackey
g. 7 th Grade Co-Asst. Coach (50%)	NCMS	Devon Barnhart
h. 9 th Grade Volleyball Coach	NHS	Kaylee Petiford
i. Boys' Assistant Tennis Coach	NHS	Bryce Britton
j. Boys' Co-Head Soccer Coach (50%)	NHS	JP Arvin
k. Boys' Co-Head Soccer Coach (50%)	NHS	Will Rindone
l. Boys' Assistant Soccer Coach	NHS	Kevin Strahla
m. JV Head Football Coach	NHS	Jonathan Bradshaw
n. Varsity Assistant Football Coach	NHS	Dennis Raetz
o. Varsity Assistant Football Coach	NHS	John McLain
p. Varsity Assistant Football Coach	NHS	Jordan Forquer

q. Varsity Assistant Football Coach	NHS	David White
r. 9 th Grade Assistant Football Coach	NHS	Pat Brown
4. Supplemental	None	
G. CHANGES		
1. Certified	None	
2. Non-Certified		
a. Food Service (move to 6 hr)	NCMS	Danielle McCluskey
b. Food Service (move to 6 hr)	NCMS	Chanise England
3. ECA	None	
H. VOLUNTEERS		
1. Classroom		
a. Classroom Volunteer	CCE	Leah Brown
b. Classroom Volunteer	CCE	Kathy Collins
c. Classroom Volunteer	CCHS	Evalee Hauer
d. Classroom Volunteer	NCMS	Lauren Swearingen
e. Classroom Volunteer	NCMS	Ally Erst
f. Classroom Volunteer	NCMS	Lauren Atkinson
g. Classroom Volunteer	NCMS	Brandy York
h. Classroom Volunteer	CCS	Tamara Heck
i. Classroom Volunteer	CCS	Jayme Frazee
j. Classroom Volunteer	CCS	Breanna Cooper
k. Classroom Volunteer	CCS	Jessica Little
l. Classroom Volunteer	CCS	Breanna Singleton
m. Classroom Volunteer	CCS	Broc Leslie
n. Classroom Volunteer	CCS	Joan Rissler
o. Classroom Volunteer	Youth for Christ	Rhonda Schafer
p. Classroom Volunteer	Youth for Christ	Marlena Cano
q. Classroom Volunteer	Youth for Christ	MaryAnn Dillman
r. Classroom Volunteer	Lions Club	Heather Acree
s. Classroom Volunteer	Lions Club	Rebekah Foltz
t. Classroom Volunteer	CCS	Cori Barker
2. Athletics/ECA		
a. Volleyball Assistant Coach (Vol)	CCHS	Evalee Hauer
b. Volleyball Assistant Coach (Vol)	NHS	Kendall Boyll
c. Girls' Soccer Assistant Coach (Vol)	NHS	Jarred Gibbons
d. Girls' Soccer Assistant Coach (Vol)	NHS	Bill Papinchock
e. Boys' Soccer Assistant Coach (Vol)	NHS	Christian Price
f. Football Assistant Coach (Vol)	NHS	Derek Hannahs
g. Football Assistant Coach (Vol)	NHS	Randy Hill
3. Band	None	
I. TERMINATIONS	None	

Mrs. Schopmeyer moved to approve the personnel items. Mr. Jackson seconded, and the motion was approved by a 7-0 vote. Dr. Rayle welcomed all new hires and recognized those present at the meeting.

IV. Safe Visitor Solutions

Torie Fox, Executive Secretary, provided the Board with an update on the new visitor management system for the 2024-25 school year.

V. Community Eligibility Provision (CEP)

Director of Business Affairs John Szabo provided information to the Board regarding the Community Eligibility Provision. Clay Community Schools currently has a verified direct certification rate qualifying them for the Community Eligibility Provision benefit of providing all of their students at each school with free breakfast and lunch. The financial analysis led to the conclusion that the benefit to the students would outweigh the financial cost to the district.

Mrs. Baysinger moved to approve the CEP. Dr. Shaw seconded, and the motion was approved by a 7-0 vote.

VI. Storm Waiver

On June 25th straight-line winds caused significant damage in Clay City. The entire town was without power and water for a few days. The Clay City custodial staff were significantly impacted by the storm and were unable to perform their job duties on June 26th. It was requested that this day be waived.

Mrs. Adams moved to approve the storm waiver. Mrs. Schopmeyer seconded, and the motion was approved by a 7-0 vote.

VII. Police Standard Operating Procedures – Second Reading

Information regarding the proposed Standard Operating Procedures was presented at the June 13 regular session. Multiple changes were proposed after the first reading. At the advice of the CCS legal counsel, the changes were not brought forward. It was recommended for approval of accepting the SOP's as presented in the first reading.

Mr. Jackson moved to approved the SOP's. Dr. Shaw seconded, and the motion was approved by a 7-0 vote.

VIII. Secondary Handbook Change

Information from the secondary school principals regarding additional language to be included in the secondary handbook regarding cell phone and electronic device use was included in the board packet. This language addition reflects new legislation pursuant to Indiana Code (IC) 20-26-5-40.7, "wireless communication device".

Mr. Jackson moved to approve the language addition to the secondary handbook. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

III. Adjournment

Prior to adjournment, Mr. Reberger requested an update on the storm damage on the Clay City Campus.

Having exhausted all agenda items, the meeting was adjourned at 6:49 p.m.

The meeting was audio recorded, and copies may be requested by contacting the Central Administrative Office.